

CIPD Foundation Certificate People Practice

An award of the Chartered Institute of Personnel and Development



Course Overview

This course will allow you to gain a firm foundation in all aspects of Human Resource Practice and will help you to develop practical, relevant skills, and give you the confidence to be more effective at work. This qualification is particularly suitable for adult learners who are undertaking human resources management or personnel functions, and also for line managers who wish to develop their people skills.

What You Will Study

The CIPD Level 3 Foundation Certificate in People Practice covers the following topics:

- Business, culture and change in context
- Principles of analytics
- Core behaviours for people professionals
- Essentials of people practice

Attendance Expectations

You will attend one online taught session per week via Microsoft Teams.

How You Will Be Assessed

The course is continuously assessed; there is no end examination. Successful completion of all assignment and class-based work will result in achieving the Level 3 Foundation Certificate in People Practice.

The course provides a series of development modules that address knowledge and skills. Teaching is interactive and mostly online via Microsoft Teams, where group work and class discussion feature prominently.

Entry Requirements

GCSEs at Grade 9-4 in English and Maths.

OR

Level 2 Functional Skills in English and Maths.

Where the applicant does not meet the course entry requirements, entry will be considered based on previous achievements.

START DATE

Various dates

LEVEL

Level 3

STUDY MODE

Part-time

DURATION

1 year

AWARDING BODY

Chartered Institute
of Personnel and
Development (CIPD)

LOCATION

Online Learning



For further information
about this course, including
Entry Requirements,
Assessments and Further
Study, scan the QR code.

Need More Information?

For additional course information please contact the Course Information Team on **01924 789111** or email courseinfo@heartofyorkshire.ac.uk.

To learn more about the Heart of Yorkshire Education Group, our facilities and how we can support you please visit our website www.heartofyorkshire.ac.uk.

Quick Links



**How to
Apply**



**Student
Support**



**Virtual
Tours**



Fee Information

£1,400

PLUS student membership fee paid directly to the CIPD. Students must have registered and paid for student membership to start the course. Membership fees are available on the CIPD website.

Further Study

This qualification prepares you for the CIPD Level 5 and 7 courses. However, progression is not automatic as it depends upon the policy of the higher education establishment you wish to attend.

