

# CMI Level 3 Diploma: Principles of Management and Leadership



## Course Overview

The CMI Level 3 Diploma in Principles of Management and Leadership is a comprehensive, practical qualification designed for aspiring or newly appointed supervisors, team leaders, and first-line managers. It provides a solid foundation in key management principles, helping learners to develop the essential skills, knowledge, and confidence to effectively lead teams, manage resources, and drive performance in a wide range of organisational settings.

This diploma covers a broad spectrum of core leadership and management topics, including:

- Principles of leadership and management
- Managing team and individual performance
- Understanding communication processes
- Managing conflict in the workplace
- Planning and allocating work
- Understanding change in the workplace

Through a blend of theory and practical application, learners will gain insight into the challenges faced by modern managers and explore strategies to enhance productivity, motivation, and team cohesion.

## What You Will Study

Throughout this course you will study 8 units:

- Information Advice and Guidance
- Principles of Management and Leadership
- Principles of Communication in the Workplace
- Developing and Sharing Good Practice
- Responding to Conflict in the workplace
- Managing a team to achieve results
- Principles of Equality and Diversity and Inclusive working
- Managing own personal and professional development

## Attendance Expectations

This is an online course, where you will access the course materials and assessments. You can contact your course tutor directly through the platform and arrange 1:1 support.

## How You Will Be Assessed

Throughout the course you will be assessed through a range of different assessment methods including:

Written questions and essays

START DATE	LEVEL
Roll on roll off	Level 3
STUDY MODE	DURATION
Part-time	9 months
AWARDING BODY	LOCATION
Chartered Management Institute (CMI)	Online Learning



For further information about this course, including Entry Requirements, Assessments and Further Study, scan the QR code.

## Need More Information?

For additional course information please contact the Course Information Team on **01924 789111** or email [courseinfo@heartofyorkshire.ac.uk](mailto:courseinfo@heartofyorkshire.ac.uk).

To learn more about the Heart of Yorkshire Education Group, our facilities and how we can support you please visit our website [www.heartofyorkshire.ac.uk](http://www.heartofyorkshire.ac.uk).

## Quick Links



How to  
Apply



Student  
Support



Virtual  
Tours



## Entry Requirements

There are no formal entry requirements for this course.

## Fee Information

There is funding available for this course, subject to previous qualifications and postcode.

## Further Study

Upon completing this course, you could progress to Level 5 Diploma in Management and Leadership.



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